# Application Guidelines for English Teaching Volunteer Service Program for Overseas Youth 2021

# **SPONSORS**

Overseas Community Affairs Council (OCAC), Republic of China (Taiwan)

Ministry of Education (MOE), Republic of China (Taiwan)

Hakka Affairs Council (HAC), Republic of China (Taiwan)

Council of Indigenous Peoples (CIP), Republic of China (Taiwan)

# **APPLICATION PERIOD**

Application period: February 1<sup>st</sup> to March 31<sup>st</sup>, 2021.

Applications must be received by the registration offices on or before March 31<sup>st</sup>, 2021.

# PROGRAM ACTIVITIES

The program will be held from July 5<sup>th</sup> to July 23<sup>rd</sup>, 2021. We are looking for 194 volunteers (including 30 volunteers of Hakka origin). Please note that applicants must prep for the program activities online in advance.

## Applicants must:

- (1) Finish watching all 20 online tutorial videos (400 minutes total) prepared by MOE by June 25<sup>th</sup> which will be available in early June.
- (2) Work with local volunteers at least twice during June 28<sup>th</sup> to July 2<sup>nd</sup> and another 3 times during July 5<sup>th</sup> to July 9<sup>th</sup> in preparation for class. Each session ranges from 1 to 2 hours.
- (3) Teaching English online each day for 1 to 2 hours during July  $12^{th}$  to  $23^{rd}$ .

# QUALIFICATIONS FOR APPLICATION

- (1) Applicants must be in the 11<sup>th</sup> grade or above at the time of application and between the ages of 17 and 25 (as shown on passport) by November 30<sup>th</sup>, 2021.
- (2) Applicants must currently reside in the USA, Canada, Australia, New Zealand, United Kingdom, Ireland, South Africa or Belize and speak English as their first language.
- (3) Applicants must be highly motivated and have basic communication skills of spoken Mandarin.
- (4) Applicants of Hakka origin are to be recommended by Hakka societies or groups in their overseas residential areas.
- (5) The AID Program alumni are encouraged to participate.

# PROGRAM INFORMATION

- (1) Each participant will be arranged to serve at one of various remote schools.
- (2) Volunteers will teach English from Monday to Friday with a self-designed lesson plan.
- (3) Participants must serve for the entire duration of the program except for health complications or other unexpected conditions. OCAC will issue a certificate of 40 service hours in Chinese and English to those who have finished the whole program in compliance with the instructions of the sponsors, the organizer and the participating schools.
- (4) Participants are required to submit a reflection essay at the end of the program.

# APPLICATION LOCATIONS

Please apply through ROC Embassies, Missions, or Culture Centers in the USA, Canada, Australia, New Zealand, United Kingdom, Ireland, South Africa or Belize (see the attachment for addresses). Application forms can be obtained at the above offices or downloaded at the official website of OCAC (<a href="www.ocac.gov.tw">www.ocac.gov.tw</a>). Please submit the completed application package to the above office near you by March 31<sup>st</sup>, 2021.

## **SUBMISSION OPTIONS**

Please submit the application package personally or by post to the above offices.

# APPLICATION PROCEDURES

- (1) The following documents (the application package) must be submitted personally or by post to the above offices:
  - 1. <u>Application form</u> with a 1½-inch photo taken within six months of the date of submission.
  - 2. <u>Personal Data Consent Form</u> signed by the (adult) applicant or the legal representative (when applicant is minor).
  - 3. Copies of the applicant's birth certificate and the residing country's passport.
  - 4. Official school cumulative grades transcript from the institute(s) of your highest level of education.
- (2) Admission status with the program will be posted at OCAC website (www.ocac.gov.tw) after May 4<sup>th</sup>, 2021. Those admitted should confirm attendance by May. 7<sup>th</sup>, 2021.

## **IMPORTANT NOTICES**

Admitted applicants can not request specific hosting school assignments. The program sponsors have the right to withdraw certificates of volunteer service if volunteers do not fully participate in all activities assigned in the first three weeks, follow the hosting school's rules, and/or fulfill their responsibilities to the program. Exceptions will be made in cases of emergency and/or hospitalization.

# 各報名地區一覽表 Registration Location

# 北美地區 NORTH AMERICA

#### 華府華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL REPRESENTATIVE OFFICE IN THE U.S.

901 WIND RIVER LANE, GAITHERSBURG, MD 20878, U.S.A.

TEL:(301)869-8585 FAX:(301)869-8883

#### 金山灣區華僑文教服務中心

### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN SAN FRANCISCO (MILPITAS)

100 South Milpitas Blvd., Milpitas, CA 95035, U.S.A.

TEL:(408)747-0394 FAX:(408)747-0415

#### 金山華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN SAN FRANCISCO

739 COMMERCIAL STREET, SAN FRANCISCO, CA 94108, U. S. A.

TEL:(415)986-1188 FAX:(415)986-5588

#### 洛杉磯華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN LOS ANGELES (EL MONTE)

9443 TELSTAR AVENUE, EL MONTE, CA 91731, U.S.A.

TEL:(626)443-9999 FAX:(626)443-7777

#### 橙縣華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN LOS ANGELES (SANTA ANA)

2781 W. MacArthur Blvd., Ste B #284 Santa Ana, CA 92704 U.S.A.

TEL:(714)754-9999 FAX:(714)754-6666

#### 紐約華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN NEW YORK

133-32 41<sup>ST</sup> ROAD, FLUSHING, NEW YORK, NY 11355, U.S.A.

TEL:(718)886-7770 FAX:(718)961-3303

#### 芝加哥華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN CHICAGO

55 E 63rd ST., WESTMONT, IL 60559, U. S. A

TEL:(630)323-2440 FAX:(630)323-8147

#### 波士頓華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN BOSTON

90 LINCOLN ST., NEWTON HIGHLANDS, MA 02461, U. S. A.

TEL:(617)965-8801 FAX:(617)965-8815

#### 休士頓華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN HOUSTON

10303 WESTOFFICE DRIVE, HOUSTON, TX 77042, U.S.A.

TEL:(713)789-4995 FAX:(713)789-4755

## 西雅圖華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN SEATTLE

1008 140<sup>TH</sup> AVE., NE SUITE 108 BELLEVUE, WA 98005, U.S.A TEL:(425)746-3602 FAX:(425)746-3604

#### 亞特蘭大華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN ATLANTA

5377 NEW PEACHTREE RD., CHAMBLEE, GA 30341, U.S.A TEL:(770)451-4456 FAX:(770)451-8119

#### 駐丹佛辦事處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN DENVER

1600 BROADWAY BLVD, SUITE 1740, DENVER, CO 80202, U. S. A. TEL:(720)587-2949 FAX:(720)587-2958

#### 駐邁阿密辦事處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN MIAMI

2333 PONCE DE LEON BLVD., SUITE 610 CORAL GABLES, FL 33134, U.S.A. TEL:(305)443-8917 FAX:(305)442-6054

#### 駐加拿大代表處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN CANADA

45 O'CONNOR ST., SUITE 1960, WORLD EXCHANGE PLAZA, OTTAWA, ONTARIO K1P1A4, CANADA TEL:(613)231-5080 FAX:(613)231-7112

#### 駐溫哥華辦事處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN VANCOUVER

Suite 2200, 650 West Georgia Street, Vancouver, BC V6B 4N7, CANADA TEL:(604)689-4111 FAX:(604)689-0101

#### 多倫多華僑文教服務中心

#### CULTURE CENTRE OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN TORONTO

888 PROGRESS AVE., SCARBOROUGH, ONTARIO, M1H 2X7, CANADA TEL:(416)439-8889 EXT 21-22 FAX:(416)439-4929

# 中美地區 CENTRAL AMERICA

#### 駐貝里斯大使館

#### EMBASSY OF THE REPUBLIC OF CHINA (TAIWAN) IN BELIZE

NO. 1, TAIWAN STREET, BELIZE CITY, BELIZE (CENTRAL AMERICA) TEL:(501)-227-8744 FAX:(501)-223-3082

# 大洋洲地區 OCEANIA

#### 駐奧克蘭辦事處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN AUCKLAND

LEVEL 15, TOWER 2, 205 QUEEN STREET, AUCKLAND, NEW ZEALAND TEL:(09)303-3903 FAX:(09)302-3399

#### 雪梨華僑文教服務中心

#### CULTURE CENTER OF TAIPEI ECONOMIC AND CULTURAL OFFICE IN SYDNEY

LEVEL 6, 8 THOMAS ST., CHATSWOOD NSW 2067, AUSTRALIA TEL:(02)9410-0088 FAX:(02)9410-2177

#### 布里斯本華僑文教服務中心

#### QUEENSLAND TAIWAN CENTRE, TAIPEI ECONOMIC AND CULTURAL OFFICE IN BRISBANE

SHOP 36B, SUNNYPARK SHOPPING CENTRE (342  $M_{\rm c}$ CULLOUGH STREET, SUNNYBANK QLD 4109 AUSTRALIA)

TEL:(07)3345-7066 FAX:(07)3345-8838

#### 駐墨爾本辦事處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN MELBOURNE

LEVEL 46, 80 COLLINS STREET, MELBOURNE, VIC 3000, AUSTRALIA TEL:(03)9650-8611 FAX:(03)9650-8711

#### 駐檀香山辦事處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN HONOLULU

2746 PALI HIGHWAY, HONOLULU HAWAII 96817, U. S. A. TEL:(808)595-6347 FAX:(808)595-6542

#### 駐闊島辦事處

#### TAIPEI ECONOMIC AND CULTURAL OFFICE IN GUAM

590 SOUTH MARINE CORPS DRIVE, SUITE 721, TAMUNING, GUAM 96913, U. S. A. TEL:(1-671)-472-5865 FAX:(1-671)-472-5869

# 歐洲地區 EUROPE

## 駐英國代表處

#### TAIPEI REPRESENTATIVE OFFICE IN THE U.K.

50 GROSVENOR GARDENS, LONDON SW1W OEB, UNITED KINGDOM TEL:(20)7881-2650 FAX:(20)7730-3139

## 駐愛爾蘭代表處

#### TAIPEI REPRESENTATIVE OFFICE IN IRELAND

8 LOWER HATCH STREET, DUBLIN 2, IRELAND TEL:(1)678-5413 FAX:(1)676-1686

# 非洲地區 AFRICA

#### 駐南非代表處

#### TAIPEI LIAISON OFFICE IN THE REPUBLIC OF SOUTH AFRICA

1147 FRANCIS BAARD STREET, HATFIELD, PRETORIA, REPUBLIC OF SOUTH AFRICA TEL:(27-12)430-6071~73 FAX:(27-12)342-7110